

**EXECUTIVE COMMITTEE**  
**THURSDAY, SEPTEMBER 3, 2020 5:00 PM**  
**DIAL IN NUMBER (US) 1-312-584-2401 MEETING ID: 1378275#**  
**OR**  
**HTTPS://CALL.LIFESIZECLOUD.COM/1378275**  
**PLEASE MUTE WHEN NOT SPEAKING**

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**Call to Order (5:00 PM)**

Members Present: Calandro, Comparato, Erbes, Larkin and Peterson

Members Absent: Mueller, Nehring and Snyder

Also present: Mitch Burdick, Orval Rowe, Liz Hunter, John Rendleman, Bart Hagston, Jennifer Lindsey, Gene Turk

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**Approval of Minutes**

- I. [20-5285](#) Approval of July 9, 2020 Minutes  
A motion was made by Peterson, seconded by Calandro, to approve the July 9, 2020 minutes as presented. The motion carried by the following vote:  
Yes: 5 - Calandro, Comparato, Erbes, Larkin and Peterson  
Absent: 3 - Mueller, Nehring and Snyder
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**Chairman's Remarks**

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**Communications**

Peterson asked if there was anyone available to volunteer with Rebecca Robinson on Countywide activities for the 2020 Census. Larkin and Peterson recommended to those interested to please reach out to either Rebecca Robinson or the County Administrator.

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**Internal Office Matters**

- II. [20-5286](#) October Meetings Calendar  
This was informational only, with the exception of moving the October Executive meeting and the October Finance meeting. The calendar will be updated to reflect the changes and will be sent out as usual.
- III. [20-5287](#) COVID Coordinator Grants Update  
The County Administrator relayed the following information to the committee of which the Covid Resource Coordinator is currently working on:
- Mantracon Grant
    - The county has been approved for a grant which will provide additional assistance for the County Clerk's office during the upcoming election to accommodate changes which have arisen as a result of the COVID-19 pandemic. We have been working closely with Mantracon regarding this grant to create an appropriate position to address COVID related needs for the County Clerk. This grant will provide us with one additional staff member, working 20 – 24 hours a week, with all of their wages being paid by Mantracon. This individual will be responsible for COVID-19 related office work such as assisting with mail collection and sanitization of phones,
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counters, desks, computers, and election equipment throughout office hours. They will additionally assist with information/packet assembly to accommodate the addition of curbside voting and assist with delivery of information to voters/customers who feel uncomfortable due to possible exposure to Covid-19- via curbside and/or through the mail.

- Local CURE Program/FEMA Public Assistance
  - The Board had been approved through the Department of Commerce and Economic Opportunity to be reimbursed for up to \$855,000 for the Local CURE Program. All departments have been contacted and asked to provide all receipts or documentation of any COVID-19 related expense incurred from March through present. These receipts have been carefully analyzed to insure they qualify for reimbursement and extensive justifications have been written for each expense to be submitted to DCEO for reimbursement, per their requirements. This includes costs such as: the salary of the COVID-19 recourse coordinator, COVID-19 related costs from all offices of the county, and costs of housing state detainees at the sheriff's office. This program will be used as the required 25% non-federal match for expenses covered by FEMA Public Assistance. All costs incurred from March through present are being evaluated against eligibility standards for both FEMA Public Assistance and CURE Program in order to maximize reimbursement for the county.

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## Computing Services

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## Appointments

### IV. [20-5288](#) Open Appointments in September 2020 {21}

1. 708 Board (2)
2. Animal Control Administrator (1)
3. Board of Health (1)
4. Elverado Water District (3)
5. ETSB 911 (2)
6. Farmland Assessment Review Committee (1)
7. Jackson/Union Regional Port District (1)
8. Liquor Advisory Board (2)\*
9. Natural Resources Economic Development Board (2)
10. Oraville Water District (3)\*
11. Southern Illinois Economic Development Authority (1)
12. Southern Most Illinois Tourism Bureau (2)

A motion was made by Calandro, seconded by Comparato, to approve recommendation to the full Board the appointment of Logan Plummer to the Liquor Advisory Board. The motion carried by the following vote:

Yes: 5 - Calandro, Comparato, Erbes, Larkin and Peterson

Absent: 3 - Mueller, Nehring and Snyder

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A motion was made by Calandro, seconded by Comparato, to approve recommendation to the full Board the re-appointment of Raymond Phoenix to the Oraville Water District. The motion carried by the following vote:

Yes: 5 - Calandro, Comparato, Erbes, Larkin and Peterson

Absent: 3 - Mueller, Nehring and Snyder

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#### Old Business

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#### New Business

- V. [20-5289](#) States Attorney's Opinion on Solid Waste Funds  
Turk could not give an opinion as of this meeting. He relayed to the committee that he will continue to work on this agenda item.
- VI. [20-5294](#) Deferring Collection of Social Security Tax  
The committee collectively decided to not defer collection of County employee social security tax.
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#### Executive Session

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#### Adjourn (5:16 PM)

Comparato moved and Peterson seconded to adjourn, motion carried.